



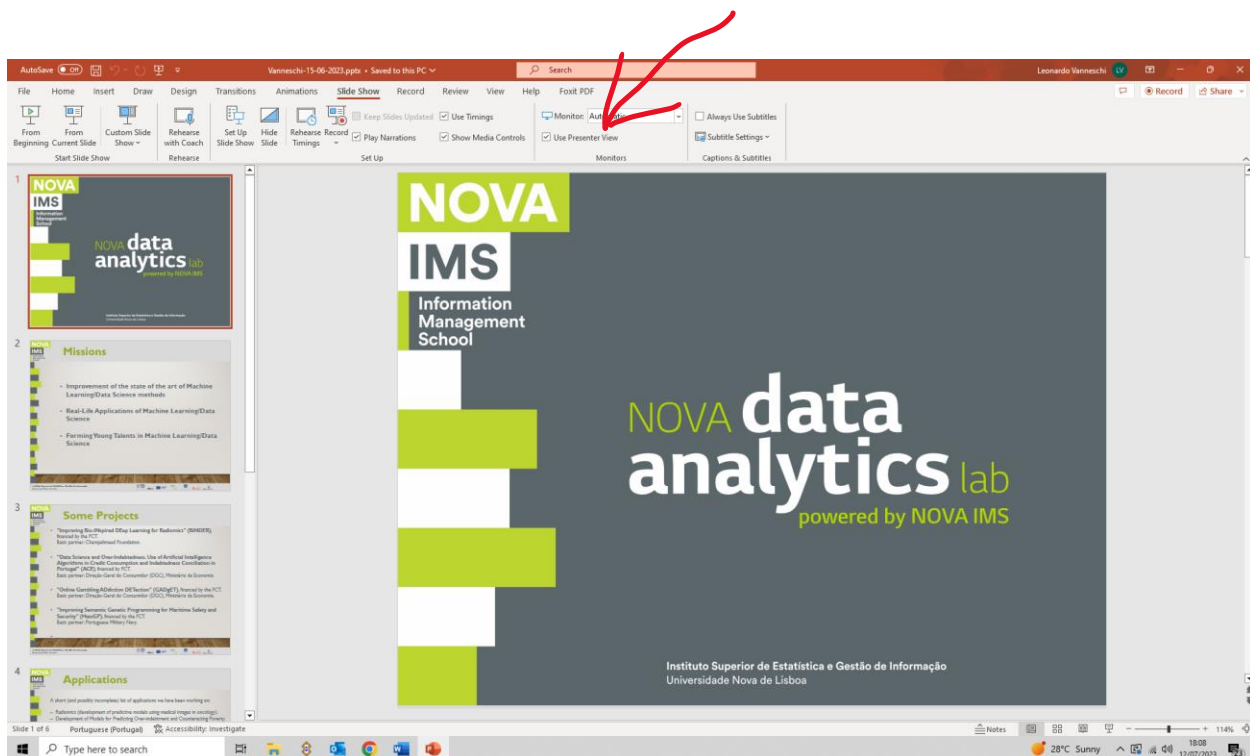
How to Share Your Power Point Presentation in Zoom Without Sharing Your Notes (Only for Windows Users)

This tutorial teaches how to share one's presentation in Zoom, while allowing the speaker to see their Power Point notes, without sharing them.

This is very useful, because it allows the GECCO presenters that want to use their Power Point notes to share their presentation in Zoom. This allows them to be able to present using their own computer, using the wifi of the room, without having to insert any cable (like the HDMI cable). Your computer will not be directly linked to the projector, but your presentation will be shown in the big screen of the room via Zoom!

These instructions can be followed identically both by onsite and online presenters.

- Open the Power Point presentation you want to share, go to the “Slide Show” tab and make sure that “Use Presenter View” is selected:





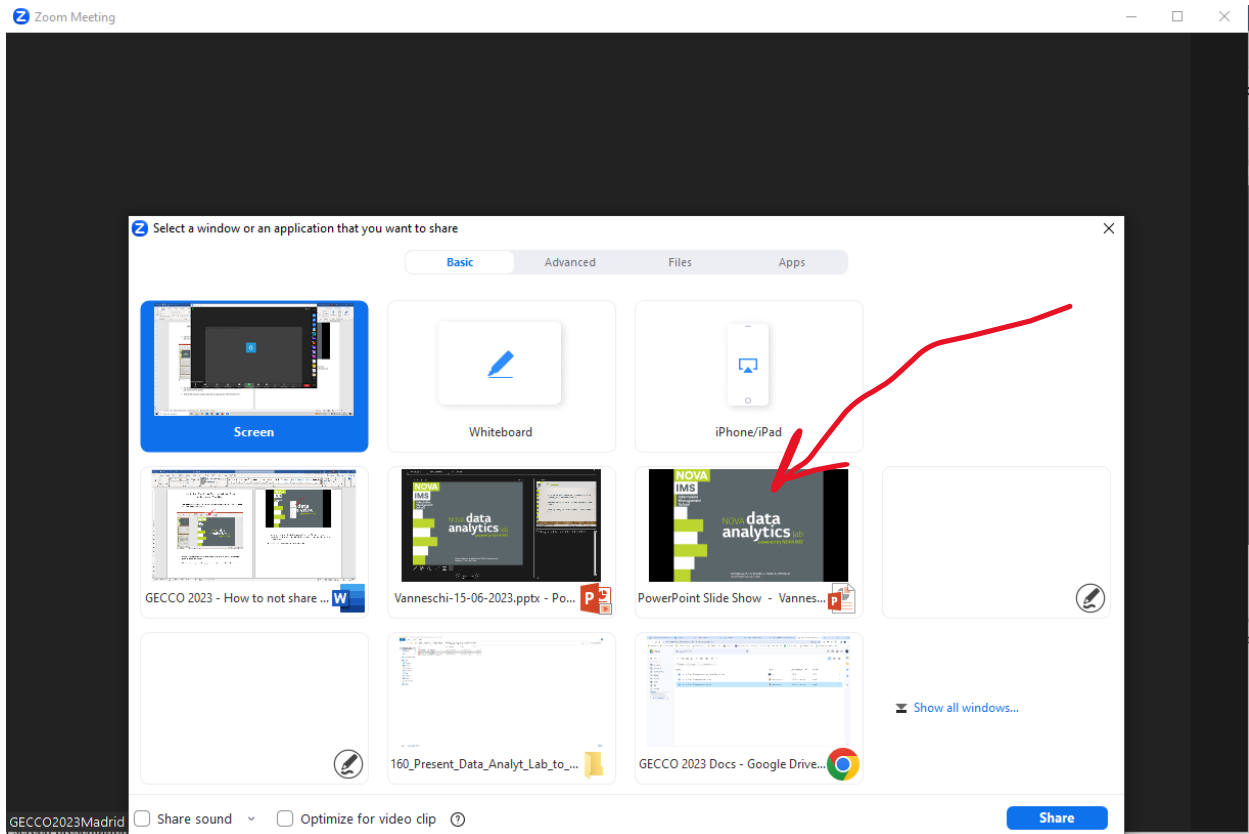
- Start the full screen presentation, for instance clicking on “From Beginning”, in the upper-left part of the Power Point interface.
- When the full screen gets visualized, right click on a slide and select “Show Presenter View”:



- Now, click on Window+Tab and select Zoom. In this way, your full screen Power Point presentation will still be active, but it will be in the background of your screen, allowing you to use your computer.



- In Zoom, click on the green button “Share Screen”, but do not share your entire screen. Instead, choose to share only the full screen Power Point presentation that is active in background, as shown in the next picture:





- At this point, click on Windows+Tab again, and look for the presenter view of the same Power Point presentation:

